

Updated Education Outbreak Management Checklist

School/setting: **Langley Primary School**

Date: **02/11/21**

Type of setting: **Primary**

This checklist is intended to support schools/settings in managing outbreaks of Covid-19

Actions the school/setting can take:			
	Action	In place? (click box if yes)	Notes
1.1	Review and reinforce hand hygiene actions	<input checked="" type="checkbox"/>	Children wash their hands regularly. Hand sanitiser are available in classroom
1.2	Review and reinforce respiratory hygiene actions	<input checked="" type="checkbox"/>	Pupils are regularly reminded about respiratory hygiene
1.3	Review ventilation and increase where possible	<input checked="" type="checkbox"/>	Windows and doors are open in the classroom
1.4	Consider taking activities such as exercise, classes or assemblies outside	<input checked="" type="checkbox"/>	PE outside if possible but children not now joining assembly
1.5	Consider virtual assemblies/staff meetings	<input checked="" type="checkbox"/>	Assemblies will not take place. Staff meetings are limited
1.6	Consider one-off cleaning of the school/setting particularly frequent touchpoints/shared equipment	<input checked="" type="checkbox"/>	There is an established cleaning regime in place. Frequent touchpoints are regularly cleaned.
1.7	Consider zoning to reduce mixing between classes/year groups (e.g. consider staggered lunch/breaks)	<input checked="" type="checkbox"/>	Children are in year groups
1.8	Reinforce twice weekly LFD testing for secondary aged pupils	<input type="checkbox"/>	N/A
Additional actions that could be advised by Solihull Council Public Health:			
2.1	Advise staff members to stay at a 2 metre distance from one another and from pupils where possible	<input checked="" type="checkbox"/>	Staff are reminded to do this whenever possible. This is difficult in a primary school
2.2	School/setting to send template outbreak letter	<input checked="" type="checkbox"/>	The Outbreak letter will be sent to parents
2.3	Temporarily reinstating face coverings for pupils/students, staff and visitors in indoor and/or communal spaces (staff/visitors only)	<input checked="" type="checkbox"/>	Review date (s): 16/11/2021

	in primary, early years, out-of-school settings – risk assessed for special schools). <i>This should be for two weeks in the first instance, pending regular review</i>		All staff will wear face covering in communal areas for two weeks and will be reviewed (16/11/210
2.4	Ongoing monitoring and escalation when needed	<input checked="" type="checkbox"/>	The School will keep a close eye on the outbreak and will keep us informed of new cases as they arise
2.5	Increased frequency of LFD testing e.g. daily (for consistent teaching groups in secondary schools only)	<input type="checkbox"/>	N/A
2.6	Reinstate LFD testing on-site for secondary schools	<input type="checkbox"/>	N/A
2.7	Consider limiting residential educational visits, open days, transition or taster days, parental attendance and/or live performances in settings	<input checked="" type="checkbox"/>	The Drop in sessions timetabled for next week have been postponed. These will be rescheduled in the future
Office use only: Escalation		Click box if yes	Complete?
3.1	IMT convened?	<input type="checkbox"/>	(date)
Actions agreed:			
3.2		<input type="checkbox"/>	<input type="checkbox"/>
3.3		<input type="checkbox"/>	<input type="checkbox"/>
3.4		<input type="checkbox"/>	<input type="checkbox"/>
3.5		<input type="checkbox"/>	<input type="checkbox"/>
3.6		<input type="checkbox"/>	<input type="checkbox"/>

Local authorities, Directors of Public Health and/or Health Protection Teams may recommend these precautions in individual settings or across an entire area. They will work closely with their Regional Partnership Teams and keep the situation under regular review. ***They will inform settings when it is appropriate to stop additional measures, or if they should be extended.***

Attendance restrictions

High quality face-to-face education remains a government priority and research has shown that the impacts of missing face-to-face education during the pandemic are severe for children, young people and adults. In all cases, any benefits in managing transmission should be weighed against any educational drawbacks. **In extreme cases, and as a last resort where all other risk mitigations have not broken chains of in-school transmission,** a Director of Public Health may advise **introducing short-term attendance restrictions in a setting, such as sending home a class or year group** (as they could any workplace experiencing a serious infectious disease outbreak).

High-quality remote learning should be provided for all students well enough to learn from home. On-site provision should in all cases be retained for vulnerable children and young people and the children of critical workers.

Attendance restrictions should only ever be considered as a **short-term measure and as a last resort**:

- for individual settings, on public health advice **in extreme cases** where other recommended measures have not broken chains of in-setting transmission; or
- across an area, on government advice in order to suppress or manage a **dangerous variant** and to **prevent unsustainable pressure on the NHS**.

Schools/settings can contact Solihull Council Public Health for advice if they are concerned about transmission in the setting, either by emailing contacttracing@solihull.gov.uk or phoning **0121 704 6892**.