

Arrangements for September

There will hopefully be changes over the coming weeks and months away from tight COVID control measures towards a more normal way of working. Therefore, our procedures around school will be gradually changing in order to follow the guidance. It would be unwise to plan to change wholesale in September back to the 'old' systems and as we revert back to a less controlled set of procedures we will be considering the following factors

- Health, safety and protection of children
- The likelihood of restrictions having to be retightened
- Convenience for parents in collecting and dropping children
- The smooth running of the school
- The level of information available to school

From September, we will be removing the staggered starts but still operating a drop/collect and go policy.

The car park will be closed to traffic movements for shortened periods to reflect the smaller drop and collection windows.
Car park closed daily 8.30am – 9.00am and 3.15 – 3.30pm

Pedestrian gates will open at 8.30am and teachers will collect/ accept the children from 8.40am

Age Group	Classes	Drop off time	Collection Time	Drop off and Collection Details	Gate
Nursery age children	Caterpillars and Ladybirds	8.50am	11.50am (15hrs) 3.00pm* (30hrs)	Nursery parents will drop off and collect at the nursery yellow gate.	Gate 3
Reception age children	Rainbows and Sunshines	8.40am	3.20pm	Reception and Y1 parents will enter through the metal gates on the golf course driveway and bring their children to the classroom door on the infant playground. Collect from classroom door	Gate 1
Year One	1S and 1P	8.40am	3.20pm		
Year Two	2AO and 2K	8.40am	3.20pm	Y2 parents will enter through the metal gates on the driveway and bring their children to the infant playground where they will line up in classes and be met by an adult. Collect from infant playground	Gate 1
Year Three	3D and 3S	8.40am	3.25pm	Y3 and 4 parents will use the one-way system around the children's centre to drop their children off. The children will then walk to the playground and line up in classes. On collection, please wait behind the green gates until class is called. Once called, collect child and continue to follow the one-way system out of school.	Gate 6
Year Four	4OG and 4H	8.40am	3.25pm		
Year Five	5B and 5F	8.40am	3.25pm	Y5/6 parents will drop off at the main yellow gates on the carpark and they will line up in classes on the playground. Collect from Gate 4	Gate 5
Year Six	6H and 6CT	8.40am	3.25pm		

*if there is a sibling elsewhere in the school, children can be picked up at 3:15pm for a nominal fee

Parking (See also Parking Code of Conduct)

- Parents dropping off or collecting children at normal school times are not permitted to park on the school site.
- No vehicles are permitted to enter or move on the school site between 8.30am – 9.00am and 3.15 – 3.30pm daily.
- Parents using before school care must ensure vehicles are off site in plenty of time otherwise they will be locked in until 9am.
- Parents using care for 'babies' and 'toddlers' may use the car park between the hours of 9.00am and 3.15pm
- Parents are not permitted to use the car park for late drop off or early collection of children unless for a **pre-arranged** medical or other appointment
- Olton Friary allows us to use their car park between 8.20am and 9.00am and 3.30pm and 3.45pm

Gate Plan

