

## Free School Meals Application.

To apply, visit [www.solihull.gov.uk/FSM](http://www.solihull.gov.uk/FSM) and you will arrive at this page. Click on the orange button that says Online application.

The screenshot shows the Solihull Metropolitan Borough Council website. The page title is "Free School Meals and Universal Infant Free School Meals". The main heading is "Free School Meals and Universal Infant Free School Meals". Below the heading, it says "What do I need to do to get free school meals for my child?" and "Click on the button to make an online application." There is an orange button labeled "Online application". Below this, it says "This will link you to our Parent Portal where you can apply for Free School Meals or register for Universal Infant Free School Meals." The page also lists "Qualifying Benefits" and includes a "Live Chat" widget with the text "Have questions? Need help? LiveChat".

You should then be taken to this page. Click on Login under Free School Meals to access your account.

The screenshot shows the Solihull Metropolitan Borough Council Parent Portal website. The page title is "Parent Portal". The main heading is "Parent Portal". Below the heading, there are three columns of information:

- 2 Year Old Funding**  
Your 2 year old child may be entitled to a free childcare place for up to 15 hrs per week.  
If your application is successful you will be able to take up a place at an approved Solihull childcare provider.  
If you have already registered click [Login](#) to make an online application, or click [Register](#) to create an account and apply.  
More information: [Family Information Service](#)  
Email: [familyinfo@solihull.gov.uk](mailto:familyinfo@solihull.gov.uk)  
Phone: 0800 389 8667
- School Admissions 2017**  
If you have an account click [Login](#), or click [Register](#) to create a new account.  
To make a late application email us with your child's name, date of birth, address and the schools you want to apply for.  
You must email us if you want to change your preferences or your address.  
More information: [School Admissions](#)  
Email: [admissions@solihull.gov.uk](mailto:admissions@solihull.gov.uk)  
Phone: 0121 704 6693
- Free School Meals**  
Your child may be entitled to free school meals or a universal infant free school meal.  
If you have already registered click [Login](#) to make an online application, or click [Register](#) to create an account and apply.  
More information: [Free School Meals](#)  
Email: [fsm@solihull.gov.uk](mailto:fsm@solihull.gov.uk)  
Phone: 0121 704 6611

Parent Portal will not work in Internet Explorer 7. Try a higher version or a different browser such as Google Chrome or Mozilla Firefox.  
Using a tablet or a smartphone? Use the 'Register' and 'Login' links on the left hand side of the screen.

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Enter your details to sign in.

The screenshot shows a web browser window with the URL <https://eservices.solihull.gov.uk/Enrol/login.aspx>. The page header includes the Solihull Metropolitan Borough Council logo and navigation links for Resident, Business, and About the Council. Below the header is a blue banner with the text "Parent Portal" and a small photo of children. The main content area features a "Sign in" form with fields for "Email Address" and "Password", a "Sign in" button, and a link for users who have lost or forgotten their password. At the bottom, there are social media icons for Facebook, Twitter, LinkedIn, and YouTube, along with the copyright notice "Copyright © Solihull Metropolitan Borough Council - 2014".

You should then see this screen which shows your details and your children's details. This information has been removed to protect identity.

The screenshot shows the "Application summary" page in the Parent Portal, with the URL <https://eservices.solihull.gov.uk/Enrol/appsummary.aspx>. The page has a "Sign Out" link in the top left. The main content area is titled "Applicant" and displays the following information: "Last EY Application Date: 13/07/2015", "Application Received", and a message stating: "We will check your eligibility and contact you within 5 working days to confirm whether your child is eligible for funding. N.B. We are unable to carry out a check until your child's second birthday." There are three buttons: "Add child", "Free School Meals / Universal Infant Meals Application", and "2 year old funding application". Below this is a pink warning box: "Before progressing, please use the 'Edit Child' link to review or amend child details." At the bottom, there are two child profiles, each with an "Edit Child" button. The right profile also shows "School Admissions" with an "Apply for school / nursery" button and "Available Admissions Rounds: Year 11 16/17".

If your children aren't listed, click add child first and add their details.

Once your child is showing, click Free School Meals / Universal Infant Meals Application. Enter your National Insurance (NI) Number or NASS, and your date of birth. Then click "Free School Meals / Universal Infant Meals Application".

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https://eservices.solihull.gov.uk/Enrol/account/fsmadd.aspx?mode=fsm

### Applicant for FSM / UIFSM Details

Please complete the form below with the required details then **click on the submit application button.**

Please **do not** apply for a free school meal until you have accepted an offer of a full time place at a Solihull school. Please note - free school meals **do not** start until Reception.

#### Details

*\* Indicates an essential box*

**Please enter NI Number or NASS Number:-**

**National Insurance (NI) Number**

**National Asylum Support Service (NASS) Number**

**Parent / Carer DOB (DD/MM/YYYY)\***

**Declaration**

I confirm that I have read and understood the application process on the Council's website.

I certify that the information which I have provided is complete and accurate. I give my consent to the free school meals team to contact relevant agencies to validate this application. I will advise the Council if my circumstances change

I agree that the information provided on this application will be used to ensure that the council's records are correct. It may be shared with other agencies and service providers to ensure my child receives an appropriate service.